



OPI<sup>2</sup>

Office of Performance Improvement and Innovation

## Tips for Building a Civic Innovation Fund

<b>1</b>	Identify the local philanthropic partners and internal partners to make a coordinated strategic funding request.
<b>2</b>	Establish a fiscal sponsorship agreement with a local philanthropic partner.
<b>3</b>	Define the governance model. This includes the processes to receive funds, request disbursement of funds, and the approval of disbursements.
<b>4</b>	Decide on an initial project to work on together. Choose one that aligns to shared goals and define the performance metrics of the project.
<b>5</b>	Experimentation inherently requires flexibility. Create project plans that monitor and report on progress at regular intervals and allow for contingency.
<b>6</b>	Communicate and celebrate successes and learnings from failures. To foster a culture of innovation of institutions, we need to demonstrate that failure is an option.

### For more information, contact:

Grace Simrall, Chief of Civic Innovation and Technology

Office of Performance Improvement & Innovation

Louisville Metro Government

745 W. Main St. Louisville, KY 40202

(502) 574-3624 | [grace.simrall@louisvilleky.gov](mailto:grace.simrall@louisvilleky.gov) | [@OPI2Lou](https://twitter.com/OPI2Lou)

<https://louisvilleky.gov/government/performance-improvement-innovation>

Supported by:



The City Accelerator, an initiative of Living Cities funded by the Citi Foundation, aims to help speed the adoption of leading local government innovations. <http://www.governing.com/cityaccelerator/>